

# Payment Terms – List View

**Module:** Accounting

**Screen Type:** List View

**URL:** `/^accounting/payment-terms/`

**Model:** PaymentTerms

**Record Name:** Payment Terms

**Plural Name:** Payment Terms

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## What This Screen Is For

*TODO: Explain what this screen does in plain language.*

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## What You See on This Screen

 *Add a screenshot of this screen.*

## Fields on This Screen

Field	Type	Description
Last Modified At	Date & time	<i>TODO</i>
Last Modified By	Relationship (single) (optional)	<i>TODO</i>
Name	Text	Use this field to identify this set of payment terms throughout Brisk.
Length	Number (integer)	This field sets the number of days a transaction can be unpaid before being considered past due.
Late Fee %	Number (decimal) (optional)	Use this field to define the monthly finance charge for past due transactions.
Discount Days	Number (integer) (optional)	If transactions are paid within this many days of the statement date, they will be discounted.

Field	Type	Description
Discount %	Number (decimal) (optional)	Use this field to define the percent taken off if the transaction is paid within the discount period.
Aging Option	Text (choice)	Determines whether A/R aging begins when the transaction is completed or when the statement is sent at the end of the month

## System Fields (Managed Automatically)

⚙️ These fields are managed by the system and usually do not need to be edited.

Field	Type	Description
Id	Auto number (ID)	<i>TODO</i>
Created At	Date & time	<i>TODO</i>
Created By	Relationship (single) (optional)	<i>TODO</i>
Custom Fields	Extra Fields JSONField	<i>TODO</i>
Deleted At	Date & time (optional)	<i>TODO</i>

## Common Tasks

- *TODO*

## Tips & Helpful Hints

☐ *TODO*

## Who Uses This Screen

- *TODO*

# Related Screens

- **Create View** — [accounting-payment-terms-create](#)
  - **Detail View** — [accounting-payment-terms-id](#)
  - **Update View** — [accounting-payment-terms-id-update](#)
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# Advanced Notes

*TODO*

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Revision #1

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