Consolidated Accounts

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Purpose and when to use this record

Define the common reporting accounts that receive mapped balances from individual stores.

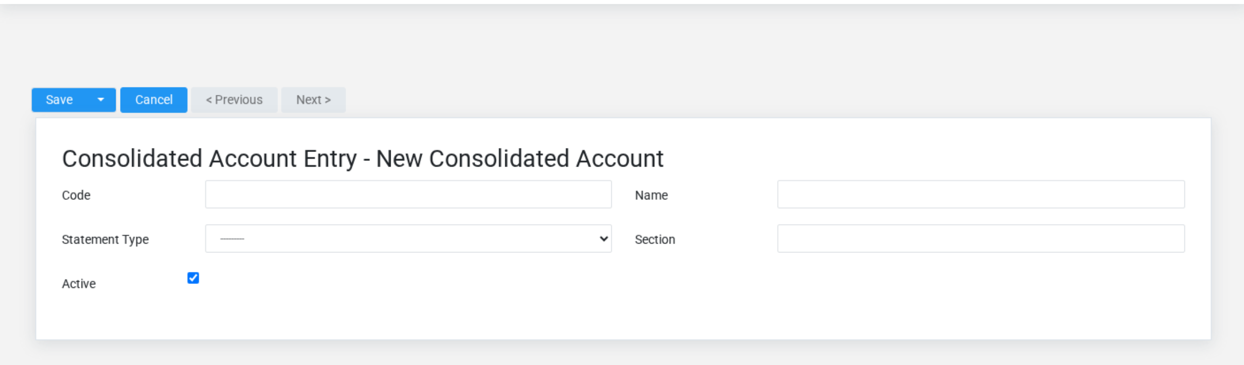
At a glance

- **Identify it by: Code**, and **Name**.
- **Why care:** Consolidated results are only as reliable as store connectivity, account mapping, currency/timezone setup, and the status of the latest run.
- **Why care:** Availability and publication flags affect future use without erasing history. Prefer disabling an obsolete setup record when existing transactions still refer to it.

Before you begin

You need the Brisk permission for the action you are taking on consolidated accounts. If a Create, Edit, or Delete control is absent, do not work around it with another user's account; ask an administrator to review your role.

Create a Consolidated Account



The Consolidated Accounts create screen in the Brisk documentation demo.

Create a Consolidated Account after searching for the person, organization, item, location, or resource under alternate names and identifiers. Merge or correct an existing master record instead of creating a duplicate.

1. Select the business context first.
2. Enter the required identifying and operational values: **Code**, **Name**, and **Statement Type**.
3. Review **Statement Type**, and **Active** deliberately; these choices control availability or workflow rather than merely describing the record.
4. Save the Consolidated Account, then confirm **Code**, and **Name** on its detail page before continuing.

After saving: Verify this Consolidated Account in **Adjustment Lines**, **Adjustment Snapshot Lines**, **General Ledger Snapshot Lines**, and **General Ledger Snapshot States**, plus the remaining screen fields before staff build new activity on it; correct ownership, classification, and active state now rather than after transactions accumulate.

Delete a Consolidated Account

Delete this Consolidated Account only if it is an unused duplicate or setup mistake. Once other records refer to it, preserve that history and make the value inactive when the screen provides that option.

If the record is merely obsolete, use **Active** to remove it from future use while preserving existing references.

Before confirming, check for related **Adjustment Lines**, **Adjustment Snapshot Lines**, **General Ledger Snapshot Lines**, **General Ledger Snapshot States**, and **Store Account Map Snapshots**, plus the remaining screen fields. Brisk may refuse deletion when another record depends on this one; resolve the duplicate or use the supported correction workflow instead of breaking the trail.

On the confirmation page, verify **Code**, and **Name**. After confirmation, return to the Consolidated Accounts list and make sure only the intended Consolidated Account was removed.

Review Consolidated Account details

Use the detail page as the shared record of what this Consolidated Account currently means. Verify **Statement Type**, and **Active** before relying on it for a decision.

Compare the Consolidated Account with its source document or approved setup request before deciding that it needs correction.

Next check: Verify this Consolidated Account in **Adjustment Lines**, **Adjustment Snapshot Lines**, **General Ledger Snapshot Lines**, and **General Ledger Snapshot States**, plus the remaining screen fields before staff build new activity on it; correct ownership, classification, and active state now rather than after transactions accumulate.

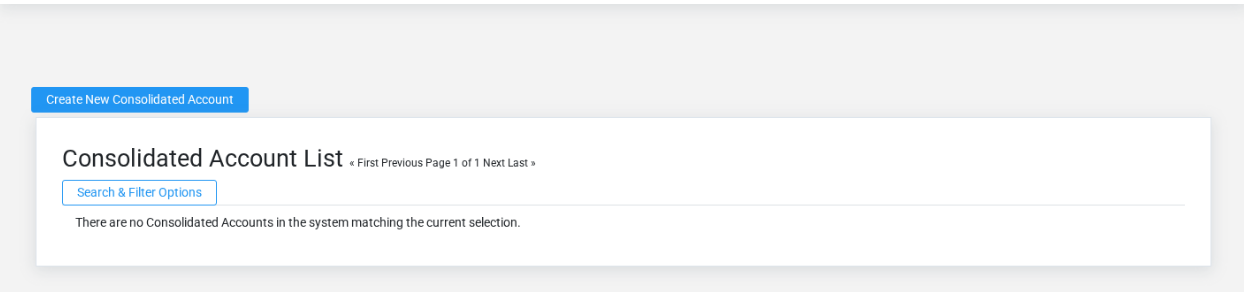
Edit an existing Consolidated Account

Edit this Consolidated Account to keep the same real-world party, item, location, or resource accurate. Do not repurpose it for a different entity after activity is attached.

1. Open the detail page. Compare **Code**, and **Name** with the supporting document or approved request.
2. Recheck **Statement Type**, and **Active**. These values are most likely to change store mapping and consolidated statement results.
3. Save the change, return to the list, and confirm that the Consolidated Account now appears under the expected **Statement Type**, and **Active**.

After the change: Verify this Consolidated Account in **Adjustment Lines**, **Adjustment Snapshot Lines**, **General Ledger Snapshot Lines**, and **General Ledger Snapshot States**, plus the remaining screen fields before staff build new activity on it; correct ownership, classification, and active state now rather than after transactions accumulate.

Find and review consolidated accounts



The Consolidated Accounts list screen in the Brisk documentation demo.

Use the Consolidated Accounts list to find the correct record before opening or changing it. Compare **Code**, and **Name**. Compare the full identifier rather than relying on a similar name.

- Keyword search checks **Code**, **Name**, **Statement Type**, and **Section**.
- The initial order emphasizes **Statement Type**, **Section**, **Code**, and **Name**. Select a column heading when you need a different comparison.

Open the Consolidated Account whose **Code**, and **Name** match the task. If it is missing, clear the list filters and recheck **Statement Type**, and **Active** rather than creating a replacement immediately.

Fields and business rules

Brisk stores 5 user-relevant fields for this Consolidated Account, including 0 linked-record selections and 1 controlled-choice field. Create and edit screens may hide calculated or workflow-managed values from this full reference.

Field	Required	What it controls
Code	Yes	Short code used to identify this consolidated account.
Name	Yes	Human-readable name for this consolidated account.
Statement Type	Yes	The statement type recorded for this consolidated account. Available values: Balance Sheet, Profit & Loss.
Section	No	The section recorded for this consolidated account.
Active	No	Whether this consolidated account is active and available for use.

What happens next

Verify this Consolidated Account in **Adjustment Lines**, **Adjustment Snapshot Lines**, **General Ledger Snapshot Lines**, and **General Ledger Snapshot States**, plus the remaining screen fields before staff build new activity on it; correct ownership, classification, and active state now rather than after transactions accumulate.

Common mistakes and troubleshooting

- **The record will not save:** Recheck **Code**, **Name**, and **Statement Type** and any message beside the field. A required related record may also be inactive or unavailable to your role.
- **The record saved but is not available where expected:** Recheck **Statement Type**, and **Active**, then clear the filters on the destination list. A saved record can still be inactive, unpublished, locked, unapproved, or in the wrong workflow state.
- **The values look right but the result is wrong:** Compare this Consolidated Account with the source document or approved setup decision, then check the downstream screen where it is used.

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