

Pages

Pages

Purpose and when to use this record

Build and publish a storefront information page with stable URL, navigation placement, content, and search metadata.

At a glance

- **Identify it by: Hero Cta Label.**
- **Check its business context: Store.**
- **Why care:** Store, publication, consent, payment, and fulfillment states affect what customers see and what staff must act on; check the correct store before saving.
- **Why care:** Availability and publication flags affect future use without erasing history. Prefer disabling an obsolete setup record when existing transactions still refer to it.

Before you begin

You need the Brisk permission for the action you are taking on pages. If a Create, Edit, or Delete control is absent, do not work around it with another user's account; ask an administrator to review your role.

Have valid **Store** records ready first. Those selections determine where this Page belongs and which later screens can find it.

Create a Page

Mon, Aug 10, 2026

Search Here

Search For...

My site > Ecommerce > Page List > New Page

Save Cancel < Previous Next >

Page Entry - New Page

Store

Slug

Nav title

Hero title

Hero cta label

Content blocks

Meta description

Is published ☒

Body

Write your page content...

Show in navigation ☒

Sort order

SEO Guidance

Score: 0/6 • Word count: 0

- Word count: low (0)
- Meta description length: too short
- Keywords in body: no
- Keywords in title: no

The Pages create screen in the Brisk documentation demo.

Create a Page after searching for the person, organization, item, location, or resource under alternate names and identifiers. Merge or correct an existing master record instead of creating a duplicate.

1. Select the business context first: **Store**.
2. Enter the required identifying and operational values: **Store**, and **Title**.
3. Review **Template**, **Is Published**, and **Show In Navigation** deliberately; these choices control availability or workflow rather than merely describing the record.
4. Save the Page, then confirm **Hero Cta Label** on its detail page before continuing.

After saving: Verify this Page in the next transaction or assignment screen before staff build new activity on it; correct ownership, classification, and active state now rather than after transactions

accumulate.

Delete a Page

Delete this Page only if it is an unused duplicate or setup mistake. Once other records refer to it, preserve that history and make the value inactive when the screen provides that option.

If the record is merely obsolete, use **Is Published** to remove it from future use while preserving existing references.

On the confirmation page, verify **Hero Cta Label**. After confirmation, return to the Pages list and make sure only the intended Page was removed.

Review Page details

Use the detail page as the shared record of what this Page currently means. Verify **Template** before relying on it for a decision.

Follow **Store** to determine whether the issue is on this Page or on one of those linked records.

Next check: Verify this Page in the next transaction or assignment screen before staff build new activity on it; correct ownership, classification, and active state now rather than after transactions accumulate.

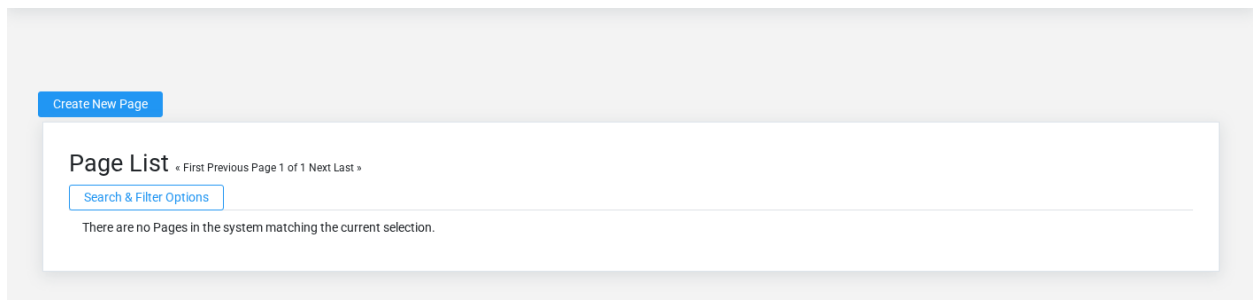
Edit an existing Page

Edit this Page to keep the same real-world party, item, location, or resource accurate. Do not repurpose it for a different entity after activity is attached.

1. Open the detail page. Compare **Store** with the supporting document or approved request.
2. Recheck **Template**, and **Is Published**. These values are most likely to change storefront visibility, customer communication, payment, or fulfillment.
3. Save the change, return to the list, and confirm that the Page now appears under the expected **Template**, and **Is Published**.

After the change: Verify this Page in the next transaction or assignment screen before staff build new activity on it; correct ownership, classification, and active state now rather than after transactions accumulate.

Find and review pages



The Pages list screen in the Brisk documentation demo.

Use the Pages list to find the correct record before opening or changing it. Compare **Store**, **Title**, **Slug**, and **Summary**. Records with similar names or numbers can still belong to different **Store**.

- Keyword search checks **Title**, **Slug**, and **Nav Title**.
- Narrow the list with **Store** filters.
- The initial order emphasizes **Name**, **Sort Order**, and **Title**. Select a column heading when you need a different comparison.

Open the Page whose **Store**, **Title**, **Slug**, and **Summary** match the task. If it is missing, clear the list filters and recheck **Store**, **Template**, and **Is Published** rather than creating a replacement immediately.

Fields and business rules

Brisk stores 18 user-relevant fields for this Page, including 1 linked-record selection and 1 controlled-choice field. Create and edit screens may hide calculated or workflow-managed values from this full reference.

Field	Required	What it controls
Store	Yes	The store associated with this page.
Title	Yes	The title recorded for this page.
Slug	No	URL-safe identifier for this page.
Summary	No	The summary recorded for this page.
Nav Title	No	The nav title recorded for this page.
Template	No	The template recorded for this page. Available values: Default, Landing, FAQ, About.
Hero Title	No	The hero title recorded for this page.
Hero Subtitle	No	The hero subtitle recorded for this page.
Hero Cta Label	No	The hero cta label recorded for this page.

Field	Required	What it controls
Hero Cta Url	No	The hero cta URL recorded for this page.
Content Blocks	No	Structured content blocks data stored for this page.
Seo Title	No	The SEO title recorded for this page.
Meta Description	No	The meta description recorded for this page.
Seo Keywords	No	Comma-separated focus keywords used for on-page SEO guidance and meta tags.
Body	No	The body recorded for this page.
Is Published	No	Whether this page is published.
Show In Navigation	No	Whether the show in navigation option applies to this page.
Sort Order	No	The sort order value recorded for this page.

What happens next

Verify this Page in the next transaction or assignment screen before staff build new activity on it; correct ownership, classification, and active state now rather than after transactions accumulate.

Common mistakes and troubleshooting

- **The record will not save:** Recheck **Store**, and **Title** and any message beside the field. A required related record may also be inactive or unavailable to your role.
- **The record saved but is not available where expected:** Recheck **Template**, and **Is Published**, then clear the filters on the destination list. A saved record can still be inactive, unpublished, locked, unapproved, or in the wrong workflow state.
- **The values look right but the result is wrong:** Open **Store** from the detail page. Correct the specific relationship that is wrong instead of forcing a total or status to compensate for it.

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