

Stores

Stores

Purpose and when to use this record

Configure a storefront's identity, domain, fulfillment behavior, customer-facing contact information, and publication state.

At a glance

- **Identify it by:** **Name**, and **Default Tax Code**.
- **Check its business context:** **Default Customer Class**, **Default Tax Code**, **Default Payment Terms**, **Default Receivable Account**, and **Default Fulfillment Method**.
- **Why care:** Store, publication, consent, payment, and fulfillment states affect what customers see and what staff must act on; check the correct store before saving.
- **Why care:** Availability and publication flags affect future use without erasing history. Prefer disabling an obsolete setup record when existing transactions still refer to it.

Before you begin

You need the Brisk permission for the action you are taking on stores. If a Create, Edit, or Delete control is absent, do not work around it with another user's account; ask an administrator to review your role.

Create a Store

The screenshot shows a 'Store Entry - New Store' form. At the top, there are navigation buttons: 'Save', 'Cancel', '< Previous', and 'Next >'. The form is organized into two main columns. The left column contains fields for 'Name', 'Primary domain', 'Order prefix' (with a dropdown set to 'WEB'), 'Allow guest checkout' (checked), 'Checkout payment provider' (dropdown set to 'NMI'), 'Enable payment provider' (checkboxes for 'nmi', 'paypal', and 'ebizcharge'), 'Ebizcharge webhook secret', 'Paypal client secret', 'Default customer class' (dropdown), 'Default payment terms' (dropdown), and 'Default fulfillment method' (dropdown). The right column contains fields for 'Slug', 'Support email', 'Is active' (checked), 'Homepage mode' (dropdown set to 'Products'), 'Checkout payment mode' (dropdown set to 'Single Provider'), 'Enable payment provider' (checkboxes for 'ebizcharge' and 'manual'), 'Paypal client id', 'Paypal environment' (dropdown set to 'Sandbox'), 'Default tax code' (dropdown), 'Default receivable account' (dropdown), and 'Fulfillment warehouses' (text area containing 'DOC-W-001 - Documentation Demo Warehouse').

The Stores create screen in the Brisk documentation demo.

Create a Store after searching for the person, organization, item, location, or resource under alternate names and identifiers. Merge or correct an existing master record instead of creating a duplicate.

1. Select the business context first: **Default Customer Class**, **Default Tax Code**, **Default Payment Terms**, **Default Receivable Account**, and **Default Fulfillment Method**.
2. Enter the required identifying and operational values: **Name**.
3. Review **Is Active**, **Allow Guest Checkout**, **Homepage Mode**, **Checkout Payment Provider**, **Checkout Payment Mode**, and **Enable Payment Provider Nmi**, plus the remaining screen fields deliberately; these choices control availability or workflow rather than merely describing the record.
4. Save the Store, then confirm **Name**, and **Default Tax Code** on its detail page before continuing.

After saving: Verify this Store in **Abandoned Carts**, **Api Credentials**, **Blog Posts**, and **Campaign Deliveries**, plus the remaining screen fields before staff build new activity on it; correct ownership, classification, and active state now rather than after transactions accumulate.

Delete a Store

Delete this Store only if it is an unused duplicate or setup mistake. Once other records refer to it, preserve that history and make the value inactive when the screen provides that option.

If the record is merely obsolete, use **Is Active** to remove it from future use while preserving existing references.

Before confirming, check for related **Api Credentials**, **Abandoned Carts**, **Blog Posts**, **Campaign Deliveries**, and **Collections**, plus the remaining screen fields. Brisk may refuse deletion when another record depends on this one; resolve the duplicate or use the supported correction workflow instead of breaking the trail.

On the confirmation page, verify **Name**, and **Default Tax Code**. After confirmation, return to the Stores list and make sure only the intended Store was removed.

Review Store details

Use the detail page as the shared record of what this Store currently means. Verify **Is Active**, **Homepage Mode**, **Checkout Payment Provider**, **Checkout Payment Mode**, and **Paypal Environment** before relying on it for a decision.

Follow **Default Customer Class**, **Default Tax Code**, **Default Payment Terms**, **Default Receivable Account**, and **Default Fulfillment Method** to determine whether the issue is on this Store or on one of those linked records.

Next check: Verify this Store in **Abandoned Carts**, **Api Credentials**, **Blog Posts**, and **Campaign Deliveries**, plus the remaining screen fields before staff build new activity on it; correct ownership, classification, and active state now rather than after transactions accumulate.

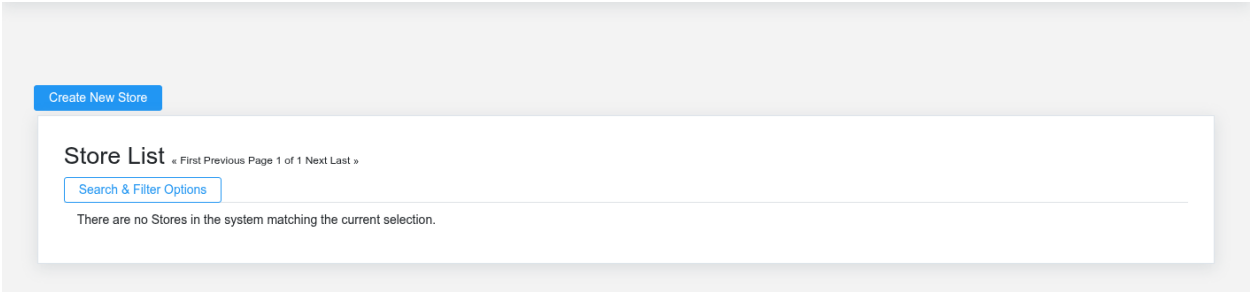
Edit an existing Store

Edit this Store to keep the same real-world party, item, location, or resource accurate. Do not repurpose it for a different entity after activity is attached.

1. Open the detail page. Compare **Default Customer Class**, **Default Tax Code**, **Default Payment Terms**, **Default Receivable Account**, and **Default Fulfillment Method** with the supporting document or approved request.
2. Recheck **Is Active**, **Homepage Mode**, **Checkout Payment Provider**, **Checkout Payment Mode**, **Paypal Environment**, and **Default Customer Class**, plus the remaining screen fields. These values are most likely to change storefront visibility, customer communication, payment, or fulfillment.
3. Save the change, return to the list, and confirm that the Store now appears under the expected **Is Active**, **Homepage Mode**, **Checkout Payment Provider**, **Checkout Payment Mode**, and **Paypal Environment**.

After the change: Verify this Store in **Abandoned Carts**, **Api Credentials**, **Blog Posts**, and **Campaign Deliveries**, plus the remaining screen fields before staff build new activity on it; correct ownership, classification, and active state now rather than after transactions accumulate.

Find and review stores



The Stores list screen in the Brisk documentation demo.

Use the Stores list to find the correct record before opening or changing it. Compare **Name**, and **Default Tax Code**. Records with similar names or numbers can still belong to different **Default Customer Class**, **Default Tax Code**, **Default Payment Terms**, **Default Receivable Account**, and **Default Fulfillment Method**.

- The initial order emphasizes **Name**. Select a column heading when you need a different comparison.

Open the Store whose **Name**, and **Default Tax Code** match the task. If it is missing, clear the list filters and recheck **Is Active**, **Homepage Mode**, **Checkout Payment Provider**, **Checkout Payment Mode**, and **Paypal Environment** rather than creating a replacement immediately.

Fields and business rules

Brisk stores 23 user-relevant fields for this Store, including 5 linked-record selections and 4 controlled-choice fields. Create and edit screens may hide calculated or workflow-managed values from this full reference.

Field	Required	What it controls
Name	Yes	Human-readable name for this store.
Slug	No	URL-safe identifier for this store.
Primary Domain	No	Public domain where customers access this storefront.
Support Email	No	Email address recorded as support email for this store.

Field	Required	What it controls
Order Prefix	No	The order prefix recorded for this store.
Is Active	No	Whether this store is active.
Allow Guest Checkout	No	Whether this store allows guest checkout.
Homepage Mode	No	Controls whether the homepage highlights products, blog posts, or both. Available values: Products, Blog, Mixed.
Checkout Payment Provider	No	Payment provider used at checkout for this storefront. Available values: NMI, eBizCharge, PayPal, Manual/Offline.
Checkout Payment Mode	No	Use one checkout provider or allow customers to choose between multiple providers. Available values: Single Provider, Multiple Options.
Enable Payment Provider Nmi	No	Whether payment provider NMI is enabled for this store.
Enable Payment Provider Ebizcharge	No	Whether payment provider ebizcharge is enabled for this store.
Enable Payment Provider Paypal	No	Whether payment provider paypal is enabled for this store.
Enable Payment Provider Manual	No	Whether payment provider manual is enabled for this store.
Ebizcharge Webhook Secret	No	Optional shared secret expected from eBizCharge webhook requests.
Paypal Client Id	No	PayPal REST client ID for checkout redirects.
Paypal Client Secret	No	PayPal REST client secret for checkout redirects.
Paypal Environment	No	Choose sandbox for testing or live for production PayPal checkout. Available values: Sandbox, Live.
Default Customer Class	No	The default customer class associated with this store.
Default Tax Code	No	The default tax code associated with this store.
Default Payment Terms	No	The default payment terms associated with this store.

Field	Required	What it controls
Default Receivable Account	No	The default receivable account associated with this store.
Default Fulfillment Method	No	The default fulfillment method associated with this store.

What happens next

Verify this Store in **Abandoned Carts**, **Api Credentials**, **Blog Posts**, and **Campaign Deliveries**, plus the remaining screen fields before staff build new activity on it; correct ownership, classification, and active state now rather than after transactions accumulate.

Common mistakes and troubleshooting

- **The record will not save:** Recheck **Name** and any message beside the field. A required related record may also be inactive or unavailable to your role.
- **The record saved but is not available where expected:** Recheck **Is Active**, **Homepage Mode**, **Checkout Payment Provider**, **Checkout Payment Mode**, and **Paypal Environment**, then clear the filters on the destination list. A saved record can still be inactive, unpublished, locked, unapproved, or in the wrong workflow state.
- **The values look right but the result is wrong:** Open **Default Customer Class**, **Default Tax Code**, **Default Payment Terms**, **Default Receivable Account**, and **Default Fulfillment Method** from the detail page. Correct the specific relationship that is wrong instead of forcing a total or status to compensate for it.

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